

# Foreign Transcript Evaluation

The Office of Public Instruction does not determine degree, credit or program equivalencies for persons with credentials from outside the United States. Please work directly with a recognized credentials evaluation agency, have the appropriate evaluation sent to you, and include it with your application. You are welcome to submit an evaluation from any agency. However, the Office of Public Instruction will determine the acceptability of the evaluation. The following are names and addresses of acceptable credential evaluation services:

Name of Service	Physical Address	City	State	Zip	Telephone Contact	Website
AACRAO International Education Services	One Dupont Circle NW, Suite 520	Washington	DC	20036	Tel: 202-296-3359 Fax: 202-822-3940	<a href="http://www.aacrao.org/international/">http://www.aacrao.org/international/</a>
World Education Services, Inc (WES)	PO Box 75, Old Chelsea Station	New York	NY	10113-0745	212-966-6311	<a href="http://www.wes.org/">http://www.wes.org/</a>
Educational Credential Evaluators, Inc.	PO Box 514070	Milwaukee	WI	53203-3470	Tel: 414-289-3400 Fax: 414-289-3411	<a href="http://www.ece.org">http://www.ece.org</a>

## **ADDITIONAL INFORMATION:**

- An acceptable evaluation must include:
  - A course-by-course analysis of each foreign transcript and
  - Documentation of student teaching or supervised teaching experience.
- Be sure to submit all transcripts applicable to your Montana educator license to the credential evaluation agency.
- The candidate is responsible for any charge associated with the foreign transcript evaluation.
- Canadian students applying directly to Montana for licensure must submit a foreign credential evaluation. Canadian students whose credits have been accepted by a Montana university may waive this requirement.